

## Monticello Central School District 60 Jefferson Street, Suite 3, Monticello, NY 12701

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Matthew T. Evans, Ed. D., Superintendent of Schools Timothy Crumley, President - Board of Education Lisa Failla, Asst. Superintendent for Business Theresa Carlin, Asst. Superintendent for Curriculum & Instruction

Matthew T. Evans, Ed. D. Superintendent of Schools <u>mevans@k12mcsd.net</u>

Dear Parent/Guardian:

The Monticello Central School District is proud to provide the community with "good news" from our schools and information about events, activities, and achievements. We do this each year through a variety of methods including newsletters, media releases, website (www.monticelloschools.net) postings and social media.

Some examples of news we like to share may include honor roll lists, unique classroom activities and lessons, music awards, academic recognitions, yearbook, internal building or grade level mailings, ceremony, and concert programs and more. Your child's name, grade, age, photograph, and comments may be published if he or she is part of one of these activities.

The district has an "opt-out" media policy. This means that unless your child's school has a signed "opt-out" form on file, your child's information and/or photo may be used in any of the prior stated media capacities.

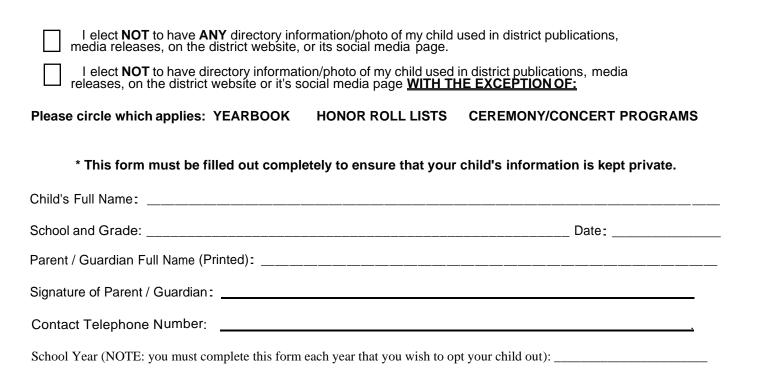
Should you wish to "opt-out" and <u>NOT</u> permit your child's photo and/or directory information to be shared, please contact your child's school to request an Opt-Out Media Form.

Educationally yours,

h-T.

Matthew T. Evans, Ed. D. Superintendent of Schools

## **OPT-OUT MEDIA/DIRECTORY FORM**



\*Please call your Child's school if you have any questions about this form\*